

INTERNATIONAL BROTHERHOOD OF TEAMSTERS

SEAN M. O'BRIEN

General President

25 Louisiana Avenue, NW
Washington, DC 20001



FRED ZUCKERMAN

General Secretary-Treasurer

202-624-6800
www.teamster.org

All U.S. Affiliates:

As we introduce the new [Teamsters Disaster Relief Fund \(Fund\) website](#), please see the following information regarding the process for obtaining assistance from the Disaster Relief Fund.

The Disaster Relief Fund is specifically designed to assist Teamsters who have suffered a damage to, or loss of property due to a natural disaster, such as hurricanes, wildfires, tornadoes, earthquakes, floods, or any extreme weather-related event, including those where a state's Governor, and/or the President of the United States has declared a "State of Emergency." Most recently, the Disaster Relief Fund was able to assist many of our brothers and sisters who were affected by Hurricane Ian in southwest Florida and Hurricane Fiona in the southern region of Puerto Rico. For those Teamster families who lost their homes or suffered property damage, the Disaster Relief Fund was a godsend. The Fund also allowed Local Unions and Joint Councils to carry out additional relief efforts on the ground, such as transporting drinking water and other necessities to Teamster families throughout the affected communities.

Teamster members in need of assistance after a disaster has occurred in their area, must submit documentation to their Local Union, showing proof of loss or damage. Examples of such documentation includes, repair or reconstruction estimates, disaster related expenses/receipts, correspondence from governmental or other private aid agencies, damage or insurance claim forms, and FEMA notification letters.

After review of the documents submitted, the Local may apply for assistance by filling out the enclosed ["Affiliate Request for Assistance Form \(Form\)."](#) Completed Forms will be submitted to the Joint Council and submitted to the Teamsters Disaster Relief Fund accordingly. Then, once the form is received, it will be reviewed by the Trustees of the Fund, and if approved, a check will be processed to the Affiliate in a timely manner.

Please note that a formal request does not guarantee you will be approved by the Trustees of the Fund and the Human Rights and Diversity Commission does not have any decision-making authority in this regard.

Once the funds have been disbursed, the Affiliate must prepare the enclosed ["Affiliate Accounting Report"](#) and return it to the Disaster Relief Fund within 30 days of the distribution of funds. If all funds have not been disbursed, the remaining funds must be returned to the Fund within 30 days. Failure to submit the ["Affiliate Accounting Report"](#) will hinder any future requests for assistance.

If an affiliate has a semi-truck(s) and is interested in aiding in the distribution of supplies during a natural disaster, please contact the Teamsters Disaster Relief Fund to be added to our semi-truck list. Additionally, anyone can provide a donation to the Disaster Relief Fund by visiting Tdrfund.teamster.org.

Should you have any questions on the Teamsters Disaster Relief Fund, please contact Teamsters Human Rights and Diversity Commission at (202) 624-8971 or Director Anthony M. Rosa at (202) 819-8011.

A handwritten signature in black ink, appearing to read "Fred Zuckerman". The signature is fluid and cursive, with the first name "Fred" being more legible than the last name "Zuckerman".

Fred Zuckerman
General Secretary-Treasurer
Teamsters Disaster Relief Fund

FZ/AR/lmf
Enclosures



TEAMSTERS DISASTER RELIEF FUND

AFFILIATE REQUEST FOR ASSISTANCE FORM

PLEASE FILL OUT THE FOLLOWING FORM TO REQUEST ASSISTANCE FROM THE FUND:

NAME OF AFFILIATE REQUESTING FUNDS: _____

ADDRESS OF AFFILIATE: _____

NAME AND TITLE OF CONTRACT PERSON: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

TYPE OF DISASTER: _____ DATE OF DISASTER: _____

NAME OF PLACES AFFECTED (CITY, COUNTY, ETC.): _____

ESTIMATED NUMBER OF MEMBERS AFFECTED: _____

DOLLAR AMOUNT REQUESTED: _____

DESCRIPTION OF HOW FUNDS WILL BE SPENT: _____

IS AFFILIATE ALSO SPENDING FUNDS TO HELP AFFECTED MEMBERS? ☐ YES ☐ NO

IF SO, HOW MUCH DOES AFFILIATE ESTIMATE TO SPEND: \$ _____

DOES AFFILIATE HAVE A 501(c)3 FUND? ☐ YES ☐ NO

OR DEDICATED FUND ☐ YES ☐ NO

IF ANSWER IS NO TO ABOVE, WILL FUNDS BE GOING INTO AFFILIATE'S GENERAL FUND: ☐ YES ☐ NO

EXAMPLES OF APPROPRIATE USES OF FUNDS INCLUDE:

DIRECT GRANTS TO MEMBERS

DISTRIBUTION OF GIFT CARDS TO MEMBERS

PURCHASING AND DISTRIBUTING FOOD, WATER, DIAPERS, HYGIENE KITS, ETC. TO MEMBERS

ASSIST WITH CLEARING DEBRIS

PROVIDING TRANSPORTATION

IF THE REQUEST FOR FUNDS IS GRANTED, YOU WILL BE SENT AN ACCOUNTING REPORT FORM IN ORDER TO REPORT BACK HOW THE FUNDS ARE SPENT. THEREFORE, IT IS IMPORTANT THAT THE AFFILIATE KEEP ALL RECEIPTS FOR GOODS AND SERVICES. IF GIFT CARDS AND/ OR FUNDS ARE DISTRIBUTED DIRECTLY TO INDIVIDUALS, IT IS NECESSARY TO KEEP DETAILED RECORDS ON WHO RECEIVED FUNDS OR GIFT CARDS (NAME, WHETHER THEY ARE A MEMBER, IF SO AFFILIATE NO., DATE, AMOUNT RECEIVED). SIGNATURE ATTESTING TO RECEIPT OF FUNDS/ GIFT CARDS MUST BE OBTAINED.

TEAMSTERS DISASTER RELIEF IS A 501(c)3 NONPROFIT FUND WITH A MISSION TO PROVIDE DISASTER RELIEF TO THOSE IN NEED WHEN DISASTER STRIKES.



TEAMSTERS DISASTER RELIEF FUND

AFFILIATE ACCOUNTING REPORT

PLEASE FILL OUT THE FOLLOWING:

AFFILIATE NAME: _____

AMOUNT OF DONATION RECEIVED FROM THE TDRF: _____

DATE DONATION RECEIVED: _____

DONATION AMOUNT SPENT ON GOODS: _____

DONATION AMOUNT SPENT ON SERVICES: _____

DONATION AMOUNT DISTRIBUTED DIRECTLY TO MEMBERS (GIFT CARDS, CASH, CHECKS): _____

PLEASE ATTACH RECEIPTS FOR GOODS PURCHASED AND SERVICES.

FOR DIRECT DISTRIBUTION OF FUNDS TO MEMBERS (GIFT CARDS, CASH, CHECKS) PLEASE ATTACH DOCUMENTATION SUPPORTING THE DISTRIBUTION. SUCH DOCUMENTS SHOULD INCLUDE THE PERSON'S NAME, LOCAL UNION MEMBERSHIP IF APPLICABLE, AMOUNT GIVEN, DATE GIVEN, SIGNATURE OF INDIVIDUAL WHO RECEIVED THE DONATION.

FOR ANY FUNDS SPENT WITHOUT A RECEIPT AVAILABLE, PLEASE DESCRIBE HOW IT WAS SPENT AND PROVIDE AN EXPLANATION AS TO WHY A RECEIPT COULD NOT BE OBTAINED.

ANY FUNDS THAT HAVE NOT BEEN SPENT ON DISASTER RELIEF MUST BE RETURNED TO THE DISASTER RELIEF FUND WITHIN 30 DAYS AFTER THE DISTRIBUTION PROCESS HAS ENDED. DO YOU HAVE ANY REMAINING UNSPENT FUNDS? IF SO, INDICATE AMOUNT: _____

TEAMSTERS DISASTER RELIEF IS A 501(c)3 NONPROFIT FUND WITH A MISSION TO PROVIDE DISASTER RELIEF TO THOSE IN NEED WHEN DISASTER STRIKES.

DATE: _____

SIGNATURE: _____